



Small Councils On Aging Annual Report FY2026 (July 1, 2025 - June 30, 2026)

In accordance with Mass. Gen. Laws ch. 40, § 8B, each Massachusetts council on aging (COA) shall submit an annual report to the Executive Office of Aging & Independence (AGE). AGE uses this information to: inform policy, identify COA practices, and estimate how COAs benefit the Commonwealth. AGE will publish a summary report to facilitate learning between COAs and describing how COAs support Massachusetts older adults.

For the July 1, 2025 - June 30, 2026 state fiscal year (FY26), COAs can submit information using this web-based instrument. This instrument is intended for COAs that serve municipalities with 500 or fewer older adults (age 60+); if you think your municipality is larger, please contact Adam Frank at Adam.Frank@mass.gov.

Completing Instrument

Only one person per COA should submit an annual report. If a COA submits multiple reports, AGE will use the last one submitted and will disregard all earlier submissions.

Navigating Instrument

To return to a previous page, please use the "Back" button at the bottom of the web page rather than the back arrow in your browser. You may save your unsubmitted survey and return to complete it later.

The instrument will also automatically calculate total revenue; this calculation will be in red font.

After completing this instrument, you will have the option to download a PDF of your submission. This option will automatically display once the report has been submitted.

Deadline

Please submit the report by August 14, 2026.

Questions

If you have any questions regarding the COA Annual Report, please contact Adam Frank at Adam.Frank@mass.gov. If you have technical questions about this Key Survey, please contact Mike Venditto at Michael.Venditto@mass.gov.

Thank you.

Completed:



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1. COA

Select your COA.

This list only includes COAs in municipalities with fewer than 500 older adults. If your municipality is not listed; contact Adam Frank at Adam.Frank@mass.gov.

Please select one ...

I. COA

2. COA Details

Enter the details below.

Street Address

Zip Code

Phone #

Name of Current Director / Coordinator:

Email of Current Director / Coordinator

Completed:



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II. STAFFING & BUDGET

3. Personnel

For each category, provide the number of personnel hours in FY26; if there were no personnel in a category, enter 0.

For the "paid staff" category, list all paid staff, regardless of funding source. Report the total number of hours per week across all paid staff (for example if there were two staff positions working 10 hours a week, the number of weekly hours would be 20). If the number of weekly hours changed during FY26, provide the number of weekly hours in June 2026.

For the other categories, report the the total annual number of hours across all people (for example, if there were only two volunteers and each worked 500 hours, the volunteer service hours would be 1000).

Average Weekly Hours of Paid Staff Service

Total Annual Hours of Intern Service (Paid & Unpaid)

Total Annual Hours of Senior Property Tax Workoff Individuals

Total Annual Hours of Volunteer Service

Total Annual Hours of Paid Contractor Service

4. Volunteers: Resource Sheet

Enter the total number of unduplicated (unique) volunteers in FY26. If there were no volunteers, enter 0.

Note that no volunteer credit should be given for tax work-off hours unless the volunteer exceeded the hours served for the specified tax relief purposes or for the RSVP Service for which the COA is a contractor. Do not include volunteering at non-profit "Friends of COA" or preparation time for on-site volunteer work (fundraising, rehearsing, etc.).

Total Number of Volunteers	
Total	<input type="text"/>

5. Revenue

Provide FY26 revenue for each source; if there was no revenue from a source enter 0. The total revenue will be calculated automatically.

Municipal Appropriation

AGE Appropriation (funded by Commonwealth of Massachusetts)

Other

Total Revenue (calculated automatically)

Completed: 



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III. Highlights

6. Please describe any COA highlights that you would like to share with AGE or the COA community.

Completed:



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IV. ACTIVITIES

7. Activities: People Served

How many duplicated people did the COA serve in FY26? Duplicated people are the total number of services received (that is, the total attendance for all activities in FY26). If you do not have an exact number, provide your best estimate.

How many unique (unduplicated) people did the COA serve in FY26? Please count each person only once regardless of how many activities they participated in. If you do not have an exact number, provide your best estimate.

For example, if Person A attended a yoga activity 30 times and received two rides in FY26, that person would be 32 duplicated people (because 30 yoga services and two transportation services were received) and one unduplicated person (because Person A is one person).

	Total # Duplicated People Served	Total # Unique (Unduplicated) People Served
Total	<input type="text"/>	<input type="text"/>

Completed:



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Thank You!

All required question have now been answered.

Changes & Modifications

If there are any updates or corrections required, please click the "Back" option to return to the relevant page(s). Any changes or modifications to the submitted information should be made now before submitting.

Submitting & Saving

If your responses are complete, click on "Submit" at the bottom of this screen. Once clicked, a window will appear allowing you to download a PDF copy of your submission.

Completed: 